



UTAH COUNTY PLANNING COMMISSION PRE-APPLICATION CONFERENCE FOR LARGE SCALE DEVELOPMENTS

A pre-application conference shall be held before any application for a large scale development can be filed. A \$200.00 conference fee applies for all proposals, except for a proposed planned subdivision having five (5) or fewer lots (fee is non-refundable, if conference is not cancelled 24 hours in advance).

Name of Applicant _____ Date _____

Address _____ Contact Phone _____

Property owner name (if different) _____ E-mail _____

Current Parcel Serial Number(s) _____

Section(s) _____ Township _____ Range _____

Type of Development: (select one)

- Planned Subdivision**
- Nonresidential Subdivision**
- Recreational Resort**
- Planned Unit Development**
- Mountain Home Development**

Development Information:

Name _____

Total Acres _____

Number of Lots _____

Zoning District _____

Please propose three (3) dates, along with corresponding times, for the pre-application conference. Please select dates that are a minimum of eight (8) working days after the date this application is received: _____

Pre-application conferences will be held in the Utah County Community Development Department office located in the Historic Courthouse, at 51 S. University Avenue, Provo, Utah 84601, (801) 851-8343. The purpose for holding the conference will be to aid the developer in the preparation of plans, drawings and documents. In no way shall the responses from the committee be deemed to substitute for, or relieve the developer of, the necessity of complying with the provisions of this ordinance. The applicant must bring to the conference all plans, drawings and documents, as set forth in Section 6-1-E-2-b of the Utah County Land Use Ordinance.

Signature of Applicant _____

STAFF USE ONLY

Date application taken in _____ **Receipt No.** _____ **Taken in by** _____

Date of Pre-application Conference _____ **Time of Day** _____

Form as amended 1/29/16, jbl